

1. Class Rules:

1. Use Polite Language At An Appropriate Level
2. Keep Hands & Feet To Yourself
3. Keep The Classroom Clean
4. Follow the CHAMPS expectations

2. CHAMPS Expectations:

The CHAMPS acronym stands for Conversación, Hacer Preguntas, Actividad, Movimiento & Participación. It's a system that let the class know exactly what is expected and allowed during each activity. At the start of each activity, I will set each category to what is expected.

3. Bathroom Policy:

Students are expected to go to the bathroom/fill water bottles between classes. Each student will be given a punchable bathroom pass for each 9-week period to be used for emergencies. The pass will have 5 icons that will be punched out by me each time the student goes to the bathroom or water fountain. Each point not punched will earn the student 3 points on a test grade at the end of each 9-week period. Lost bathroom passes will not be replaced. Accommodations will be made for students with a documented medical condition.

Procedure: If a student needs to go to the bathroom and has their pass, they will raise their hand (at an appropriate time) and ask me for permission. I will punch their pass and give the student the official class bathroom pass which they will take the bathroom. They will sign out upon leaving, and sign in upon reentering the class.

A student who has lost their pass may accept an assignment in exchange for going to the bathroom, provided I have given them permission. Any student who goes to the bathroom without permission will be written up for skipping.

4. Cellphone Policy:

Cellphones are not authorized during school hours. However, during certain times, I will allow phones out (i.e. after all tests have been turned in). I will signal to the students that phones are authorized by placing a picture of a cellphone on the board.

5. Food/Drink Policy:

No food is allowed in class. Drinks are allowed but must be in a container with a lid or cap. Anyone caught eating will be given a referral and the food will be thrown away immediately.

6. Grades:

Your grade will be made up of:

Classwork	10%
Participation & Bellwork Quizzes	20%
Assessments/Projects	70%



7. Participation (Ficha) Grade:

For participating in class, students will receive a token (ficha) from me, which they will keep in their ficha envelope (small manilla coin envelope). Students can receive these in a variety of ways, such as answering questions correctly or passing out papers for me. Every two weeks, students will be awarded a grade based on their participation. I will measure participation based on the number of tokens (fichas) that they receive for the week. I will count the fichas at the end of each day and calculate a class average at the end of each 2-week period. Students will be given their grade based on the class average, not the total number of fichas they receive, as the number of fichas given out in each class will be different each week. The students with the highest average each week will receive 100% and students who meet the class average will receive a 90%. Students who do not participate at all will receive a 50.

In addition to receiving a grade for fichas, students will be able to trade them in at the end of each 9-week period for items such as: pencils, temporary tattoos, stickers, rings, erasers, etc. Students may choose not to trade in their fichas and save them up for more expensive items.

8. Bellwork/Bellwork Quizzes:

Each day there will be a bellwork assignment on the board. Students are expected to complete it immediately in their class notebooks. Students should also date the bellwork

assignment properly so that when I give bellwork quizzes they can quickly locate the correct date. An example of a question would be: "1. 15 September #3" In this case, students would write the answer for #3 on September 15th.

9. Class Webpage/Blog:

I will maintain a class website which will contain weekly lesson plans, handouts, and a blog wherein I will give a brief description of what we did in class that day. It is advisable that students check the blog to see what they missed, and if they missed any grades.

<http://profegatlin.weebly.com>



10. Class Notebook:

When a student is absent, they should check the class notebook for any handouts that were given out and/or graded. If the student still has questions he/she may ask me at the very beginning or end of class.

11. Makeup/Late Work Policy:

Students have 1 class day to turn in makeup work, plus 1 day for each absence. For example, if a student is out for 2 days, they have 3 days to make up their missing work. In order to retake a test, the absence must be excused.

12. TestRetake Policy:

Students may retake 2 tests for each 9-week period. Students may retake the 9-week cumulative test as 1 of the 2 tests. Students must retake the test within 1 week of receiving their grade. All retakes must be scheduled with me after school.

13. Teacher Contact Info:

My school email address is bgatlin@conroeisd.net

Parents, guardians and students please feel free to email me if you have any questions or concerns.